

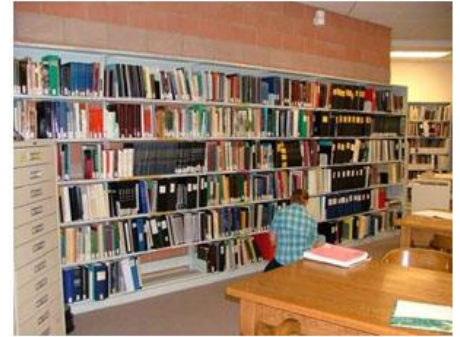
## GUIDELINES FOR AN IDEAL ARCHIVES FACILITY



**Easily Accessible for County and Township Clerks, Planners and Developers, Architects, Lawyers, Genealogists, Heritage Advocates, School Tours and Tourists**



**Bright, quiet, supervised research room with electricity and WiFi for laptops**



**Shelving for reference library of local histories, biographies, reference works, newspapers, cemetery and census indexes**



**Secure, temperature and humidity-controlled storage area**



**Microfilm readers, printers, scanners, computers and photocopier**



**Cabinets for microfilms of local newspapers, census returns, birth, marriage and death records, etc.**



**Cabinets for indexed County and Municipal records, including land titles, tax rolls, mortgages, wills and quit claims**



**Shelving and cabinets for maps, plans, land abstract books, historical photos, business records, files on persons, places**

*Appreciation to the Lambton County Archives for its leadership in creating an excellent archives facility and giving permission to Dr. David R. Elliott to photograph its facilities in 2012.*